



## APPLICATION FORM

### Executive MBA Poznań-Atlanta 2022-2024

#### A. PERSONAL DATA

Name and given name	
Family name	
Mother's name/ Father's name	/
Date (dd/mm/yy)/ place of birth	/
Nationality/ citizenship	/
PESEL (for Polish applicants)	_ _ _ _ _ _ _ _ _ _
Passport number (for foreign applicants)	

Postal address			
Street, number			
Postal code		City	
Home phone		Mobile phone	
E-mail			

Company name			
Street, number			
Postal code		City	
Work phone			
E-mail address			



**B. EDUCATION** List all universities, graduate schools and professional courses you have attended

Name of University/ Graduate School/ Educational Organizations	Attendance dates		Degree awarded (name of faculty, program, specialization)
	From	To	

List awards, certifications and honors and professional memberships:

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**C. PROFESSIONAL EXPERIENCE** List your current and previous positions

Name of company/ organization	mm-yy		Position (major responsibilities, size of department, etc.)
	From	To	




Please describe the major responsibilities of your current position, the function and – if applicable – the size of the department you manage. Describe your major accomplishments on that position and the extent of managerial responsibilities:

**D. LANGUAGES SKILLS**

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Language	fluent	good	average	passive





## F. SOURCES OF INFORMATION

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How did you get information about the Executive MBA Poznań-Atlanta Program?

- |                        |                          |
|------------------------|--------------------------|
| www.uemba.ue.poznan.pl | <input type="checkbox"/> |
| advertisement in press | <input type="checkbox"/> |
| MBA Rankings           | <input type="checkbox"/> |
| MBA portal             | <input type="checkbox"/> |
| MBA Office             | <input type="checkbox"/> |
| Our Graduates          | <input type="checkbox"/> |
| Email/ Phone contact   | <input type="checkbox"/> |
| Other                  | <input type="checkbox"/> |



## G. STATEMENT

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### I hereby declare that:

- The information and facts provided are true and correct. I also understand that any willful dishonesty may render for refusal of this application or immediate termination of studying.

The candidate acknowledges that:


- 1) they have voluntarily given their consent to process their personal data for the purposes of the recruitment process for the Executive MBA Poznań-Atlanta (25<sup>th</sup> Edition) study program conducted at the Poznań University of Economics and Business in accordance with the regulations of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation);
- 2) they have received from the Poznań University of Economics and Business complete information about its being the Administrator of personal data and contact details of the Administrator and their representative;
- 3) they have been informed by the Administrator about the aim and the legal base for the processing of personal data;
- 4) they have been given contact details of the Information Security Administrator;
- 5) they have been informed about the categories of recipients of the personal data;
- 6) they have been informed about the criteria of the retention of their personal data;
- 7) they have been informed about their rights to access their personal data, to correct it to destroy it or to limit its processing or to lodge a complaint and to transfer it;
- 8) they have been informed about their rights to withdraw their consent for the data processing at any moment which does not influence the processing of data conducted before the withdrawal was submitted;
- 9) they have been informed about their rights to lodge a complaint to a supervisory body;
- 10) they have been informed that the submission of personal data is voluntary that they are not obliged to provide it but failure to do so means they cannot participate in the recruitment process;
- 11) they have been informed that automated decision-making and profiling will not be conducted for their personal data.

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Place, date

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Signature of Applicant



## Personal data in the recruitment process

Providing personal data by a candidate is a necessary requirement of the recruitment process for the MBA studies. Providing personal data is voluntary – a candidate is not obliged to provide the data but failure to do so means they cannot participate in the recruitment process.

### The Administrator of the personal data is:

Poznań University of Economics and Business,  
al. Niepodległości 10  
61-875 Poznań | phone +48 61 856 90 00  
NIP: 777-00-05-497 | REGON 00000-1525

### Data Controller /Information Security Administrator:

The function of **Information Security Administrator (ISA)** at PUEB is performed by dr hab. inż. **JACEK ŁUCZAK**, prof. UEP.

#### Contact data:

[abi@ue.poznan.pl](mailto:abi@ue.poznan.pl) | room 1715, Collegium Altum | phone +48 602 394 161

### The aim and legal base for the processing of personal data:

Personal data will be processed on the basis of voluntary consent for the purposes of the recruitment process for MBA programs. In case of being admitted to a chosen program the data will be processed for the purposes of the education services offered by PUEB in accordance with the regulations of the Act of 20 July 2018 - Law on Higher Education and Science.

### Retention of data and categories of recipients of the personal data:

Personal data will be kept until the end of the recruitment process and will be destroyed when the process ends. If admitted to the program the personal data of a student will be processed further for the purposes of the education services offered by PUEB from the moment the recruitment process ends until the end of providing the education services and will be destroyed after 50 years from the year the education service for the student stopped.

The data will be processed by the employees of PUEB and/or by the people employed by PUEB on the basis of civil agreements – on the basis of an Authorization to process personal data issued by the ISA.

### Rights to access data, to correct and to be forgotten. Consent withdrawal:

A candidate has the right to access their personal data, to correct it, to destroy it or to limit its processing. They also have the right to file an objection against processing the data, withdraw their consent for the data processing at any moment – such withdrawal does not influence the processing of data conducted before the withdrawal was submitted. The candidate has the right to obtain their personal data submitted to the administrator in the printed format or any other readable format and has the right to forward the data to another administrator without any obstacles.

### Automated decision-making and profiling:

Automated decision-making and profiling will not be conducted for the candidates.

### The right to lodge a complaint:

Anyone who submits their personal data has the right to lodge a complaint to a supervisory body, in particular in a EU country of their residence, of their employment or of the place where the infringement took place if they believe that the processing of their personal data has infringed the regulations of *Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)*.

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Place, date

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Signature of Applicant

